

CITY OF CAPE GIRARDEAU

PUBLIC WORKS DEPARTMENT

STORMWATER COORDINATOR

The City of Cape Girardeau, Public Works Department is seeking qualified applicants for project development and project management for civil engineering relating to stormwater projects including projects in the City's Capital Improvement Program for stormwater, managing the City's MS4 stormwater program and managing the City's Flood Control Systems. Major duties include project development and management, stormwater projects including permit applications, project plans, specifications, project time lines and engineers estimates. Prepare grant applications and supporting documents. Performs research and prepares reports. Ensures compliance with City, State and Federal stormwater regulations.

Knowledge of project management, principles and practices of stormwater management, local state and federal regulations and standards and contract administration. Also must have knowledge of stormwater management, hydrology, stormwater analysis and design and stormwater pollution prevention. Must possess skills in the use of computers and various software programs, and the use of modern office equipment. Must also possess skills in oral and written communication. Minimum qualifications include graduation from an accredited four year college or university with a major in Civil Engineering or closely related engineering field of study and possession of a Engineer-in-Training certificate OR knowledge and level of competency commonly associated with the completion of a baccalaureate degree in a course of study related to the occupational field. Experience sufficient to thoroughly understand the objectives and functions of the MS4 Stormwater Regulations of the State of Missouri in order to ensure the City's compliance with these regulations. Preference may be given to applicants with P.E. registration in the State of Missouri. Work is typically performed in an office, library, computer room or outdoors where the employee may be exposed to noise and dust.

Applicants selected to participate in the hiring process may be required to demonstrate various skills related to responsibilities and or participate in an oral interview. This position is normally 40 hours per week with overtime hours as required. Starting salary range of \$42,025.50 to \$48,276.80 annually DOQ plus a generous benefit package. Applications may be obtained in person at the Human Resources Office, City Hall, 401 Independence, Cape Girardeau, Missouri. Applicants with disabilities may arrange reasonable accommodations by contacting the Human Resources Office at 573-334-3090. Applications must be submitted to Human Resources, 401 Independence, Cape Girardeau, MO 63703. Applications will be accepted until the position is filled, interviews will start August 15, 2008.

Before final appointment, successful applicant will be required to successfully complete a drug test and background investigations.

The City of Cape reserves the right to notify only those individuals selected for an interview as to the status of their application for employment.

EOE/ADA/M/F/V

MWWC posted 7/7/2008